



Utah Valley Pediatrics, Provo North University Office
1355 North University Ave., #210
Provo, UT 84604
(801) 373-8930

Late and No-show Policy

No-shows and late-shows unnecessarily delay the delivery of health care to other children, some of whom may be quite ill.

No-show Policy

- A no-show is defined as missing a scheduled appointment without calling us at least 24 hours in advance to cancel the appointment.
- Appointments scheduled for the same day you call will require at least one hour notice of cancellation.
- After the first no show, a letter will be sent clarifying this policy and consequences.
- Subsequent no-shows will be charged a \$20.00 no-show fee. No show fees are not covered by insurance companies and will be the responsibility of the guarantor. A patient who has excessive no-shows in a calendar year may be subject to dismissal from the practice.

Late-show Policy

A patient who is more than 25 minutes late to his or her appointment may be asked to reschedule their appointment. Every effort will be made to see the patient the same day.

I have read and understand the above policies and agree to abide as outlined.

List names of all children seen at this clinic

Signature of Parent/Guardian

Date